Judicial Information System Committee Meeting, December 2, 2016

<u>DECISION POINT</u> – Courts of Limited Jurisdiction Case Management System (CLJ-CMS) – Court User Work Group Charter Amendment

MOTIONS:

1. I move that the JISC amend the Court User Workgroup (CUWG) Charter for the Courts of Limited Jurisdiction Case Management System Project to remove non-voting representatives from the DMCJA and DMCMA courts that have not committed to use the statewide case management solution provided by AOC.

I. BACKGROUND

On April 25, 2014, the JISC approved the CLJ-CMS Project Steering Committee, and Court User Work Group (CUWG) charters. The CUWG charter included a non-voting representative of the DMCMA from a court not intending to implement the statewide case management system. On June 27, 2014, the JISC amended the CUWG charter to include a representative of the DMCJA from a court not intending to implement the statewide case management system. The intention of including these non-voting members was to ensure that the project captured all the business requirements from the Courts of Limited Jurisdiction. That objective has been met.

The DMCMA and DMCJA appointed non-voting members to the CUWG from King County District Court, and they have provided valuable input in creating inclusive statewide business requirements. After the CUWG was chartered, King County District Court has since contracted with Journal Technologies to implement an independent case management system. The system is scheduled to go live in its first pilot court in August, 2017.

On November 1, 2016, the CLJ-CMS Project Steering Committee discussed the current and future work of the CUWG on this project. At this stage, the project will be evaluating vendor's products and making decisions about configuration and implementation of the statewide system.

II. DISCUSSION

A project risk and concern has been identified with having courts who are actively implementing products from vendors who may respond to the CLJ-CMS RFP serve as CUWG members on the CLJ-CMS project. By doing so, we could potentially open the door to a protest from vendors because of CUWG members' experience with the vendor implementing the King County District Court project. It is important

that the project minimize any risks that could potentially lead to a protest of the selection of a vendor for the statewide system.

In this phase of the project, the CUWG will be making decisions about how to configure the system so it works best for courts across the state. Because of this, the CLJ-CMS Project Steering Committee believes the project should now only involve courts that are committed to implementing the statewide system. Therefore, the steering committee voted on November 1, 2016 to recommend amendment of the CLJ-CMS CUWG charter to remove the DMCMA and DMCJA members from courts not intending to implement the statewide system.

The Project Steering Committee appreciates the work that those members contributed to the development of the business requirements for the Courts of Limited Jurisdiction RFP.

III. OUTCOME IF NOT PASSED –

If the JISC does not amend the CUWG charter to remove members from courts not intending to implement the statewide system, the project risks a protest from vendors because of CUWG members' experience with the vendor implementing the King County District Court project.